



March 11, 2019

**Pine Tree Park**  
c/o HRT Realty Services  
1200 Clint Moore Rd-Suite 08  
Boca Raton, Fl. 33487  
Attn.: Jessica Blaxton

### JANITORIAL SERVICES PROPOSAL

1. LOCATION:

- 430 Hibiscus Dr., Deerfield Beach, Florida 33442

2. AREAS TO BE SERVICED:

- Clubhouse building
- Pool area
- Laundry cabana

3. JOB DESCRIPTION:

**Covered Outside Entrance Area:**

- Blow out floor
- Wipe down benches
- Wipe down top of railings
- Vacuum mat
- Wipe down windowsills (once a week)

**Office:**

- Clean entrance doors in/ out
- Sweep and mop floors
- Empty, clean, and line trash containers
- Wipe down desks
- Dust all surfaces (once a week)

**Social room:**

- Empty, clean, and line trash containers
- Sweep and damp mop floors
- Vacuum carpet
- Clean entrance doors in/ out
- Wipe down tables
- Clean mirrors (once a week)
- Dust all surfaces (once a week)
- Clean windows facing pool area (once a week)

**Fitness Center:**

- Empty, clean, and line trash container
- Vacuum carpet
- Wipe down exercise equipment
- Dust fan (once a month)

**Kitchen:**

- Empty, clean, and line trash containers
- Sweep and mop floor
- Wipe down counter top and sink
- Wipe down microwave in/out
- Wipe down refrigerator outside

**Restrooms: (02)**

- Empty, clean, and line trash containers
- Clean and sanitize toilets, urinals and sinks
- Polish chrome hardware
- Sweep and mop floors
- Clean mirrors
- Wipe down counters
- Clean, sanitize and fill paper and soap dispensers
- Wipe down partitions and doors (once a week)

**Laundry Area:**

- Empty, clean, and line trash containers
- Sweep floor
- Hose down floor as needed
- Wipe down tables
- Wipe down washing machines

**Miscellaneous:**

- Dust windowsills and ledges (once a week)
- Clean baseboards (once a month)
- Dust blinds (once a month)
- Remove cobwebs (once a month)
- Dust a/c vents (once a month)

**Pool Area:**

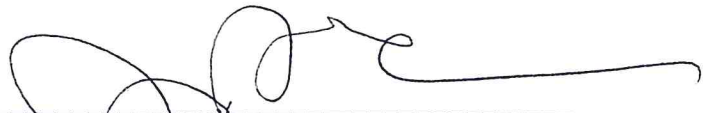
- Arrange pool furniture
- Empty, clean & line trash containers
- Wipe down tables
- Pick up debris and blow out pool area
- Lift shower floor mat and disinfect

**4. TERMS AND CONDITIONS:**

1. Inter Kleen will provide cleaning supplies to perform this service (included in the price).
2. The customer will provide paper goods, hand soap and black liners.
3. The payment is due the first 20 days of each month.
4. In the event this agreement proves unsatisfactory a 30-day written notice is required for the termination of the contract by either party.
5. The customer agrees that it will not employ or contract any Inter Kleen employee during the terms of this contract or for six (6) months after termination of this contract, without Inter Kleen's written consent.
6. Cleaning schedule and service fee:
  - Five (05) days a week (Monday through Friday) ..... \$ 885.00 a month.
  - Twice a week ..... \$ 530.00 a month.
  - Once a week ..... \$ 420.00 a month.

October 1<sup>st</sup> - May 15<sup>th</sup> → 5 days a week  
At this time, the rest of the year will be 2 days a week.

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Orlando Da Silva  
Inter Kleen



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Acceptance of Proposal, Authorized Signature

Jessica Blaxton

\_\_\_\_\_  
Print Name

3/15/19

\_\_\_\_\_  
Date